

NEPL Checklist

Application Date:

Time:

Application no/Licence no:

Items	Comment	Tick box
Application Fee (per district)		
Identification with photo		
Applicant is Malawian (proof of citizenship)		
Financial Resources Statement		
Environment impact statement		
Applicant not in default declaration (Verify applicant not in default)		
Technical competence statement		

For company

Taxpayer Identification Number		
Company registration		
A list of directors and a list of owners (including names and nationality)		

For Renewal

NEPL Report indicating expenditure, employment, minerals obtained and proposal for their disposal and all activities and their locations (for renewal)		
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- All items in this checklist must verified to be correct for an application to be registered and received
- Make sure to application is register in the registry book with all columns filled. Ensure that there are no blank lines in the application registry book.
- Maximum of 3 districts.
- If applicant wants exemption from any items, they must submit a signed letter explaining their reasons (indicate this in comment field)

Received by:

Applicant:

TERMS AND CONDITIONS

The licensee shall in his/her licence area:

- 1.0** within the limits of his/her competence and resources, carry on in good faith, prospecting operations in accordance with the conditions of this licence, Mines and Minerals Act (Act No. 25 of 2023), and any other applicable law during the period of its validity;
- 2.0** expend annually, at least, the minimum amount specified in this licence;
- 3.0** Submit semi-annual progress report including:
 - work done, sites explored, land disturbed (trenches or holes or vegetation removal);
 - type of mineral(s) and their quantities identified;
 - any samples collected and their quantity; and
 - expended amount.
- 4.0** carry out promptly any directives relating to the prospecting operations which may be given by the Director General or an inspector for the purposes of ensuring safety or good prospecting practices;
- 5.0** pay compensation for damages caused by the work as required by section 216 of the Mines and Minerals Act (Act No. 25 of 2023),
- 6.0 not—**
 - a. extract minerals for sale;
 - b. use heavy machinery,
 - c. use explosives;
- 7.0** be expected to demarcate for a Small-scale mining licence once all the minerals in payable quantities prescribed in the licence have been discovered.
- 8.0 not** prospect in area covered by:
 - a. an exploration licence;
 - b. retention licence; or
 - c. a mining licence.

Cancellation, suspension or term extension

Failure to comply with the above stated terms and conditions of this licence will lead to cancellation or suspension of the licence; or the licence term shall not be extended.



MINES AND MINERALS ACT

(CAP. 61:01)

APPLICATION FOR GRANT OR RENEWAL OF NON-EXCLUSIVE PROSPECTING LICENCE

Completed forms should be sent in duplicate to:

**THE DIRECTOR GENERAL
MINING AND MINERALS REGULATORY AUTHORITY
P.O. BOX 30582
LILONGWE 3**

Together with an application fee of **K10,000.00** per district. (The application fee is not refundable).
Please answer all the questions correctly.

Failure to give enough information will lead to unnecessary delays on issue of the licence.

SECTION A: To be completed where applicant is an individual

1. Full Name
2. Nationality and occupation (If business state what type or kind of business)
.....
3. Date and place of birth
4. Have you ever been convicted of any offence (Yes or No) if yes, give details
.....
.....

SECTION B: To be completed where the applicant is acting on behalf of a company or corporation. (If you completed section A. please do not fill this section)

5. Name of company or corporation and Registration Number
.....
.....
6. What proportion of the share capital of company is beneficially owned by Malawians.....

7. In case of a corporation:

(a) What is the purpose of incorporation?

.....

(b) What is the country of incorporation?

.....

8. Give full particulars of director (s) and/or Associate(s), i.e., Name in full, nationality business address, home address, TA, telephone No. age (or date of birth). For non-Malawians give street name, City, Country, Nationality and Date of birth.

.....

.....

SECTION C: To be completed by all applicants

10 Address of applicant

(a) Business.....

..... Tel... No.

(b) Permanent address

Village.....

TA.....

District.....Tel. No.....

11. Details, including number and date of Expiry of any prospecting licence or mining held or formerly held

12. District or Districts in which you intend to prospect.
District Mineral

(a)

(b)

(c)

(d)

13. Give details of previous experience

14. Details of proposed programme of prospecting operations

<u>Operation</u>	<u>Period (duration i.e. days, weeks or months)</u>
(a) Area selection
(b) Surface geological investigations
(c) Trenching, Pitting, Auguring and Sampling
(d) Testing of samples
(e) Evaluation of all results, and Determination of the reserve and Grades of the minerals deposit
(f) Financial assessment of project
(g) Pegging claim (5)
TOTAL: TIME OF PROJECT

14. Details of equipment, technical and financial resources available to you for the prospecting programme.

(a)	Prospecting equipment	TYPE	No.'s	VALUE
1.
2.
3.
4.

SUB TOTAL 1 (EQUIPMENT)

(b)	Position (e.g., Manager Labour, etc	Grade/Profession (i.e., Prospector, Miner Geologist, etc.	Number	Salary per month
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1.

2.

3.

4.

SUB - TOTAL 2 (SALARIES AND WAGES P.M.): MK.....

SALARIES AND WAGES TO COMPLETION OF PROJECT: MK.....

(Multiply by the total number of months on question 14-total time of the project.)

(c) Other costs

(i) Transport (Kwacha)

(ii) Administrative (Kwacha)

(d) Total cost of project (Kwacha) Add Sub - total 1, 2 and 3 above

.....

(e) Source of finance

Please give bank statement or any other supporting documents).

15. I append a report of prospecting work carried out under licence to be renewed, number
..... (Omit if this is a first application)

16. I enclose the sum of K..... being fee for grant or renewal of the licence.

(For official use only)

G.R. No. Date

17. DECLARATION BY APPLICANT

I understand that, under section 125 of the Act, to give false and misleading information is an offence. To the best of my knowledge and belief the particulars given in this form are correct and complete.

Signature

Date

**ADDITIONAL INFORMATION ON APPLICATION FOR GRANT OR RENEWAL OF
NON-EXCLUSIVE PROSPECTING LICENSE**

1. Environment impact statement

.....

.....

.....

2. Matters that the applicant wants to be considered (optional)

.....

.....

.....

For a company

3. Attach Articles of Understanding

4. All members and shareholders should fill the table below and attach copies of National IDs:

	Name	Nationality	ID No.	% of Shares
1				
2				
3				

Cooperative society or mining partnership

5. Attach Articles of Understanding and registration certificate

6. All members should fill the table below and attach copies of National IDs:

	Name	Nationality	ID No.
1			
2			
3			
4			
5			

FOR RENEWALS

7. Give an explanation as to why the time extension is justified

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.....

I present and promises to undertake and perform in good faith the proposed prospecting work programme and I certify that the information given above is true and correct to the best of my knowledge.

Name: _____ Title: _____

Sign: _____

Received by

Name: _____ Sign: _____